**Classroom Decorum Policy**

Students are not to place feet on chairs, window sills, tables, desks, walls, etc. Note writing, talking, throwing objects, sleeping and other forms of disruption are not acceptable classroom behavior.

The faculty member in charge of the class shall ask that the student engaged in forms of disruption previously mentioned, to excuse himself/herself from the class. Since the problem is one of classroom decorum, the action shall be reported by the faculty member to the Vice-President for Academic Affairs office for further action.

Each faculty member should demand the respect of the students in the classroom. Disrespect by a student to a faculty member should be dealt with lovingly, but firmly, by drawing the student who is showing disrespect to the side and endeavoring to gain his/her cooperation. Continued disrespect should be reported to the Vice-President for Academic Affairs.

Any student who acts in a discourteous, disrespectful or contemptuous manner upon being asked to leave a classroom for disruptions (including refusal or engaging the faculty in a discussion over the matter) shall be subject to disciplinary action and may include suspension or expulsion from the institution.

Cooperation of the faculty is needed in the enforcement of the University’s dress code. Often, a word fitly spoken is all that is needed.

Members of the faculty are expected to be familiar with the rules and regulations set forth in the Student Handbook. Faculty members are expected to support these regulations in the classroom as well as on campus. Faculty members have the authority, to issue disciplinary citations. Extreme cases of misconduct should be reported to the Dean of Students.

*Drafted on: Source: 2014-2015 Faculty Handbook, section 7.05.2  
Policy Revised:*