Office of the Registrar

*Policy Number*

The Registrar is responsible to the Vice-President for Academic Affairs for all

undergraduate and graduate official academic records. The Registrar is also responsible

for matters relating to the administration and registration of students and maintenance

of records reflecting enrollment at the University.

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| *Drafted on:* Source: 2014-2015 Faculty Handbook, section 3.01.02 |
| *Policy Revised:* |