**Research Support Policy**

A faculty member who wishes to engage in research may apply for a reduced teaching load as follows:

Any full-time faculty member engaged in a significant research project approved by the university may request a reduction in teaching load. Such a request should be submitted in writing preceding the semester in which the reduction would begin. The Provost & Vice-President for Academic Affairs, in consultation with the President, will evaluate the research proposal and the ability of the University to maintain its course offerings. If it is determined that a reduction in teaching load is justifiable, the Vice-President for Academic Affairs will inform the faculty member of the approval.

In any given semester, a reduction in teaching load for research may be granted to not more than five (5) percent of the total number of full-time faculty members. An individual faculty member will not normally be granted a reduction in teaching load more often than one semester in every three (3) years, although the time between reductions may be longer if equity demands it.

*Drafted on: Source: 2014-2015 Faculty Handbook, section 6.10  
Policy Revised:*