# Admission to Teacher Education

## Information

## Students at SCU who expect to become candidates for the Bachelor of Science in Education degrees or who are attempting to qualify for any teaching certificate are required to apply for admission to the Teacher Education program.

Applications for admission to teacher education will be accepted in the fall and spring semesters with a deadline at the fourth week of the semester. The application will be reviewed and brought before the Teacher Education Council at their regularly scheduled meeting. This body then makes recommendations to the head of the unit, the Dean of the School of Education and Sport Studies for final approval.

Those applying concurrently for admission to teacher education and admission to clinical internship (student teaching) must submit no later than Friday of the third week of the semester to ensure adequate processing time including clinical internship placement requests. Applications are presented to the Teacher Education Council. This body then makes recommendations to the head of the unit, the Dean of the School of Education and Sport Studies for final approval.

After final approval, applicants should allow 48 hours for information to be entered into the university enrollment system before attempting to enroll. Concurrent applicants for admission to clinical internship will receive a letter with specific enrollment instructions.

Applications are available in the Department of Education Office, located in the Adult Studies building or online at:

 <http://swcu.edu/Websites/swcu/images/SCU_Application_for_Teacher_Education_11-10-14.pdf>

## Application

Application for admission to Teacher Education program can be found in Appendix O of the handbook.

**ADMISSION TO TEACHER EDUCATION REQUIREMENTS**

The unit evaluates the successful completion of admission requirements to determine the teacher candidate’s current level of progression toward the academic knowledge, dispositions, and performance skills necessary to enter teacher education. The Faculty Interview is used to assess candidates’ communication skills and disposition.

**Grade Point Average (GPA):**

* Achieve a minimum grade point average of 2.75 in all courses completed at SCU or other colleges or universities at the time of application. However, if your overall GPA is less than 2.75, you may qualify for admission if you have met the following criteria:
	+ - * You have taken the last 30 hours of coursework at SCU with a GPA of 3.00 or better.
			* You have completed all coursework in the major including all support courses any Professional Teacher Education courses taken with no grade below a “C”
			* Have met all other requirements listed.

**Note:** Grade point must reach 2.75 to be recommended for certification. Teacher education degrees also require 2.75 for completion.

**Grade Requirements**

* + - * + All coursework taken in degree certification majoror general education courses required for majors must be completed with no grade lower than “C”.

**OR**

If concurrently enrolled in coursework in the degree certification major or general education courses required for majors at the time of application, you will be considered as “Pending Approval” until a grade no lower than a “C” is achieved by the end of the semester of application.

* + - * + All coursework taken in the professional teacher education sequence must be completed with no grade lower than a “C”.

**OR**

If concurrently enrolled in coursework in Professional Teacher Education at the time of application, you will be considered “Pending Approval” until a grade no lower than a “C” is achieved by the end of the semester of application.

* Demonstrate a proficiency in written and oral English as indicated by having a grade of “C” or better in six hours of English Composition.

**OR**

If concurrently enrolled in the English course in which you have achieved a grade lower than a “C”, your application will be considered “Pending Approval” until a grade no lower than a “C” is achieved by the end of the semester of application.

**State Tests**

* Oklahoma General Education Test (OGET).

Pass the Oklahoma General Education Test (OGET) prior to submission of application.

**OR**

If you intend to take the OGET exam during the semester of your application, your application will be considered “Pending Approval” until documentation is received showing a passing score. This must be turned in to the Department of Education office prior to approval of admission. The OGET exam must be taken and passed during the semester of your application.

**Portfolio**

* Establish SCU Teacher Education Portfolio – Check Point I
	+ - * Established in Foundations of Education course
			* Required component of Application to Teacher Education
			* A satisfactory score on the candidate’s portfolio establishment and initial assessments

**Legal**

* Submit an approved background check for clinical practice
	+ - * Background checks are valid for one year
* Complete Felony Questionnaire and Accuracy Statement
* Complete Teacher Education Code of Ethics

**Clinical Practice**

* Clinical Practice Requirements Agreement
* Documentation of work with children.

Provide documentation of experiences working with children

**OR**

Completion of EDUC 2113 Foundations in Education (C or higher)

**OR**

Concurrent enrollment in EDUC 2113 Foundations in Education

**Recommendations and Evaluations**

* + - * + Recommendation letters from church officials and/or faculty members.

Recommendation letters are completed by individual church officials

**OR**

Faculty members to assess candidates’ spiritual, intellectual, and cognitive qualifications to enter the Teacher Education Program.

* + - * + SCU Disposition of Candidate #1 Self-Assessment is required
				+ SCU Disposition of Candidate Assessment #2 completed by teacher education faculty member of candidate’s choice
			* Discussed with candidate, signed, and submitted to Department of Education office
				+ Faculty Interview
			* Complete interview with assigned faculty member to review plans, program requirements, etc.
			* The faculty member will submit a verification of the interview to SCU Department of Education office regarding candidate admissibility and completion of all admission requirements.

**Other Requirements**

* + - * + Plan for meeting Foreign Language Competency. While individual degree plans may include a foreign language component, successful completion of courses in a foreign language DOES NOT document proficiency in a foreign language as defined by the American Council on Teaching of Foreign Languages.  As a result, the SCU Teacher Education Council has established the following ways in which a candidate may attain documented novice-high competency:

Candidates who wish to be tested in a language may choose, at their own expense, to successfully complete the Oral Proficiency Interview developed by the American Council on the Teaching of Foreign Languages,

**OR**

Candidates may complete two years of high school coursework in a single foreign language with grades of "B" or better (from a State Department of Education approved high school program),

**OR**

Candidates may complete one course, of five or more credit hours, in a single foreign language from an accredited college or university with a grade of "C" or better,

**OR**

Candidates may meet the requirement by providing documentation of meeting the foreign language competency at a teacher education program in the State of Oklahoma approved by the Oklahoma State Regents for Higher Education **OR**

Candidates whose native language is other than English may document proficiency in English as their second language with a score of 550 or more on the Test of English as a Foreign Language.

* + - * + Written interest in teaching
			* Provide a 500 word paper explaining interest in teaching.
				+ Complete the Emergency Contact Information Form.

**Approvals**

* + - * + Receive formal approval by the SCU Teacher Education Council.
			* All candidates applying for any education degrees are required to apply for admission to teacher education.

**Processing Steps**

* + Turn in the application on the due date.
	+ All teacher education candidates with completion of all requirements for admission will be approved by a vote of the SCU Teacher Education Council. Upon this approval, a letter showing admission to teacher education will be available in the Department of Education office.
	+ Applications will be evaluated and assigned a status.
* Approved – all requirements have been successfully met
* Pending Approval – all requirements have been successfully met except for requirements pending an outcome of a currently enrolled course grade. Applications in this category must be successful completed at the end of the semester in which the application is submitted.
* Denied – one or more requirements have not been met and it is not dependent on current course enrollment.
	+ A letter will be received explaining the deficiencies that need to be corrected and the need to reapply for admission to teacher education.
	+ Pending files will be placed in the “Pending Approval” files in the Department of Education office.
	+ The teacher candidate will bring the “Pending Approval” letter and an unofficial transcript to the Department of Education office at the end of the semester.
	+ Verification of completion of all requirements for admission will be made by the Department of Education office.
	+ The teacher candidate’s “Pending Approval” status will be changed to “approved” for admission upon completion of all requirements and a letter of admission will be made available in the Department of Education office.