Southwestern Christian University invites applications for the position of Director of Physical Plant & Property Management. Review of applications will begin immediately. Preference will be given to those who hold certification in at least one trade area, eg., plumbing, electrical, HVAC, etc., and whose background and experience matches the needs of the university.

Responsibilities:
- Oversee the maintenance and physical upkeep of all SCU buildings, grounds, property and equipment, including vehicles.
- Supervise all assigned personnel, including student workers.
- Develop a priority list for plant and grounds improvement and a planned maintenance schedule.
- Assist in the development of an annual budget.
- Serve as consultant to the President and appropriate committees regarding expansion and the preparation of a master plan for campus development.

Qualifications:
- Bachelor’s degree preferred
- Demonstrated experience and ability to manage and maintain the physical plant and property of a university campus of approximately ten acres.
- Ability to perform and/or supervise a wide variety of maintenance and construction tasks.

Compensation: Starting base salary: $35,000 - $40,000 per year (12-month position). Excellent benefits package.

Closing Date: August 21, 2015 or until filled.

Applications: Applicants should submit the following materials (preferably electronically):
1. Application
2. Resume
3. Transcripts (unofficial are acceptable)
4. Written statement of faith including the applicant’s salvation experience and relationship with Christ.

Priority will be given to complete applications. Materials should be forwarded to: shawna.salkil@swcu.edu or by mail to:

Shawna Salkil, Chief of Staff and Employee Relations
Search: Director of Physical Plant & Property Management
Southwestern Christian University
PO Box 340
Bethany, OK 73008

Southwestern Christian University is a Christian institution of higher education affiliated with the International Pentecostal Holiness Church. Southwestern Christian University complies with federal and state guidelines for non-discrimination in employment.