



S C H O O L O F
Adult and Online Education
 S O U T H W E S T E R N C H R I S T I A N
 U N I V E R S I T Y
 Scholarship • Spirit • Service

School of Adult and Online Education Registration Agreement

Please complete the School of Adult and Online Education Registration Agreement in its entirety. All fields are required. If you have questions about completing the Agreement contact your Enrollment Counselor.

Please read each statement carefully and initial in the box next to each statement to verify that you have read, understand and agree with each statement. Speak with your Enrollment Counselor if you have questions.

	Each degree program requires a minimum number of credit hours.		Should a student want to alter their schedule, it is their responsibility to drop a course prior to the start date to avoid charges.
	Certain courses require prerequisites; refer to the Southwestern Christian University course catalog for details.		Consequences for failure to submit all official academic transcripts are the sole responsibility of the enrolling student.
	Transferability of credit is at the discretion of the receiving institution.		A minimum of 30 credit hours of a program must be completed with Southwestern Christian University.
	Southwestern Christian University cannot guarantee that other institutions will accept credits earned while enrolled at SCU.		Course work must begin within one year of the signature date on this Registration Agreement.
	Transfer credits from other institutions will be officially applied toward a student's degree only after receipt of all official transcripts by the Office of the Registrar.		Students planning to utilize VA Educational Benefits during their enrollment at Southwestern Christian University must provide a copy of their Certificate of Eligibility.
	Official transcripts from all previous institutions must be submitted by the end of the first course, PSYC2003, in order for students to continue coursework.		I acknowledge that I must complete all courses and credit requirements in order to earn my degree.
	Failure to supply official transcripts from all previous institutions may result in duplicate credits that will not be refunded.		I grant permission to the School of Adult and Online Education academic advising team to enroll me each semester in the appropriate courses required for completing the degree which I have selected.
	Failure to supply official transcripts from all previous institutions may result in the disqualification of federal funding for duplicate classes.		I grant permission to the School of Adult and Online Education academic advising team to add and drop courses from my schedule as necessary.

Student's Printed Name _____

 Student's Signature Date