

INFORMED CONSENT CHECKLIST

Be sure to include these elements in your consent form or script.

_____ The name of the researcher and his or her institutional and departmental affiliation

_____ Statement that this is a research activity (e.g., use the word “experiment”)

_____ The purpose of the study

_____ Why the participant has been invited to participate

_____ What the participant is expected to do

_____ How long it should take to participate

_____ Potential inconveniences, discomforts, and risks

_____ The extent to which and the means by which confidentiality will be maintained

_____ Potential benefits

Statement(s) specifying that:

_____ participation is voluntary

_____ the individual may refuse to participate

_____ the participant may skip questions or tasks

_____ the participant can discontinue participation at any time without penalty

_____ the participant has had the chance to ask questions and that any questions have been answered

_____ Contact information for the primary researcher and the IRB chair (Contact information for Senior Project Advisor is optional)

_____ When applicable, notification that the participant will receive a copy of the consent form

_____ When applicable, a statement verifying that the participant is at least 18 years old

_____ When applicable, signatures of participant and primary investigator

_____ The consent form must be expressed in clear, simple language that participants can easily understand