FROM THE OFFICE OF THE PRESIDENT:

With the spread of the Coronavirus (COVID-19) now directly impacting Oklahoma County, effective Monday, March 23, all face-to-face instruction will transition to remote delivery for the remainder of the semester. All student activities are cancelled. All student classes will be online through Canvas.

There are no current confirmed COVID-19 cases on our campus nor within the SCU community. SCU is continuing to sanitize all common areas and has taken all precautions necessary as advised by the CDC and the President's task force.

Online Learning

This shift to remote instruction will not change the academic calendar. The start and end dates for the semester will remain the same. Students will hear directly from faculty regarding instructions for their classes. Students with practicums, internships or clinical requirements should contact their faculty advisors for guidance. The transition to remote instruction will require patience and cooperation, so we are asking the community for support as we make the transition.

Academic advising

Advising remains on schedule to begin on Monday, March 23. In order to better serve students, advisors will enroll students in 15 credit hours that are required as determined by the student's degree program. Students will then have an opportunity to add/drop classes through the student portal. Please note, many courses are on a two year rotation. *Any* enrollment changes should be discussed with your advisor first, to avoid delaying graduation.

Housing

Students are asked to move out of **university housing** by Sunday March 22, 2020. Housing will send out an additional email with further instructions about checking out and all other housing related concerns. At this time, there will be no refunds granted; however that policy is under review. If you are a graduating senior that lives on campus, please contact Dean Brad Davis.

If you are unable to get a flight or a ride to your home, SCU housing is making special arrangements to accommodate, please contact housing at housing@swcu.edu

Faculty and staff are to report to work as usual on Monday, March 23. If you have questions about your schedule or work arrangements, contact your supervisor.

Commencement

At this time, SCU has not made a decision on commencement. More information will be shared in the following weeks.

These plans are developing, and we wanted to inform our community as quickly as possible to enable you to begin making your own arrangements. We realize you will have many questions that are not addressed here. Please know that our team is working diligently to accommodate this transition for our campus, and we will provide additional information as soon as possible.

Our students, faculty and staff will receive detailed plans on what this means for them and what to expect as we shift to this mode of operation until we receive further guidance from health officials and federal agencies.

Please check your SCU email concerning specific, individual protocols with detailed information. Instructions relating to individual classes will be posted via Canvas.

Finally, thank you for your continued understanding. Our community is strong and united as we face these challenges. Together, we will make the best decisions possible to keep everyone in our community healthy and safe while also doing our part to help mitigate the spread of COVID-19.

<u>Please take note:</u> given the evolving nature of this Covid-19 situation, nothing about our newly revised schedule can be absolutely guaranteed. More changes – while not desired – are possible.

Dr. Tom L. Murray President