

TRANSFER ARTICULATION AGREEMENT
Between
Southwestern Christian University, Bethany, Oklahoma
And
Holmes Bible College, Greenville, South Carolina

Southwestern Christian University, hereafter referred to as SCU, and Holmes Bible College, hereafter referred to as Holmes, agree to collaboratively develop a curriculum plan that leads to a degree conferred from SCU for the programs listed in Part VI of this agreement.

I. PURPOSE

The purpose of this Agreement is to: 1) articulate the requirements of students transferring from Holmes to SCU in order to pursue a bachelor's degree program, and 2) articulate the requirements of students transferring from Holmes to SCU in order to pursue a master's degree program

II. ADMISSION TO SCU

Students who wish to transfer from Holmes to SCU must meet all admission requirements of SCU prior to enrollment into any program at SCU.

III. TRANSFER OF CREDITS

- A. Transfer credits from institutions other than Holmes must meet the transfer criteria as listed in the SCU Academic Catalog at the time of the transfer.
- B. For students pursuing a bachelor's degree, a maximum of 65 credit hours will be transferred to SCU from Holmes in combination with institutions who offer only a maximum of a two-year degree. For students pursuing a master's degree, they must be a Holmes graduate and meet the minimum requirements for acceptance into SCU's Graduate School.
- C. Credits from Holmes will be transferred under the following conditions.
 1. Students must be enrolled and remain enrolled in the SCU degree program.
 2. Grades from Holmes must be "C" or higher.
 3. Student must have graduated from a 2-year (associate's) or 4-year (bachelor's) degree program of Holmes.
 4. Holmes courses will be transferred to SCU and any other potential transfer courses will be evaluated by SCU department chair or Director of Graduate Studies on an individual basis.

IV. FINANCES, SCHOLARSHIPS AND FINANCIAL AID

- A. Each institution will set its own tuition and fee structure for its portion of the curriculum plan. SCU tuition, fees, and room and board costs are listed on the SCU website and are updated annually.
- B. Students will be responsible to pay all costs associated with enrollment at both Holmes and SCU.
- C. Students admitted to SCU under this Agreement will be given every consideration for financial aid as outlined in the SCU catalog and any scholarships for which the student is eligible, applies, and is approved by the SCU Scholarship Committee.

V. BENEFITS TO STUDENTS

Students who are admitted and enrolled under this agreement will receive the following benefits:

- A. Have an opportunity to transfer credits that might not be accepted elsewhere.
- B. Earn a degree from a regionally-accredited institution
- C. Will be able to complete a bachelor's degree program within 15 semesters.

VI. CURRICULUM PLAN

SCU and Holmes agree that students admitted to SCU under the stipulations and conditions of this Agreement. This curriculum plan includes curriculum from SCU and Holmes only. Any other transfer credits would be evaluated upon submission of official transcripts from other institutions.

NOTE: General Education and Religious Literacy courses from Holmes will be accepted into any undergraduate program offered at SCU.

VII. INSTITUTION RESPONSIBILITIES

SCU and Holmes agree to the following responsibilities and obligations:

- A. Designate a primary contact person as the Agreement liaison that will act as the communication ambassador regarding any Agreement concerns or changes.

- B. Mutually promote the program and actively recruit Holmes quality students to transfer to SCU who will have the ability to complete the bachelor's degree program and/or a graduate degree program.
- C. SCU liaison will provide advising materials and instructions to Holmes liaison to assist Holmes advisors or students to select appropriate curriculum at Holmes in preparation of transferring to SCU.
- D. Holmes will forward transcripts (or other official documentation) to SCU in a timely manner at the request of transferring students.
- E. Both institutions will ensure curriculum changes affecting this Agreement receive approval from relevant decision-making bodies, and communicate those changes with supporting documentation between liaisons.
- F. Provide accurate and careful program advising to ensure students properly enroll in courses at Holmes and SCU.
- G. Holmes will initiate contact with the SCU liaison to schedule a bi-annual meeting between the signing authorities of the two institutions with the purpose of renegotiating and/or renewing this Agreement.
- H. SCU will automatically give a policy exception to allow Holmes transfer students to finish the Christian Leadership and Social Services concentrations with fewer than 60 credit hours from a four-year, bachelor's degree granting institution under the condition that no more than 17 credit hours of General Education courses are transferred from two-year, regionally-accredited institution.

VIII. GENERAL PROVISIONS

- A. Neither institution shall be responsible for failure to perform any of the obligations imposed by this Agreement, provided such failure shall be occasioned by fire, flood, explosion, lightning, windstorm, earthquake, subsidence of soil, failure or destruction, in whole or in part, of machinery or equipment or failure of supply of materials, discontinuity in the supply of power, governmental interference, civil commotion, riot, war, strikes, labor disturbance, transportation difficulties, labor shortage, or any other cause beyond the reasonable control of either institution.
- B. The institutions agree that, during the term of this Agreement, the institutions are engaged with each other as independent contractors and not as a joint venture, partnership, trust, association, corporation, or formal business organization of any kind. Except as expressly provided herein, neither institution shall have the right to bind or obligate the other institution in any manner without the other institution's prior written consent.
- C. Execution of this agreement does not confer or transfer accreditation to Holmes, therefore any reference to such is strictly prohibited.
- D. Both parties shall endeavor to resolve any issue arising as to the interpretation of any provision of this Agreement, or in respect to any of the responsibilities of either party. If the dispute or difference is not settled by agreement within 30 working days of the dispute arising, then, unless agreed otherwise, it shall be referred to a qualified mediator agreed by the parties.
- E. Any new online degree programs developed after this agreement is in effect but before a new agreement is signed will allow enrollment by Holmes transfer students with the evaluation of transfer credit.

IX. TERMINATION AND REVISIONS

- A. The agreement may be terminated by either party for due cause and after 30 day notice to the other. Termination of the agreement will not affect students enrolled under the Agreement at the time of termination.
- B. Revisions made to this agreement will be implemented upon signature.


X. AGREEMENT LIAISONS

Southwestern Christian University



 Registrar

Holmes Bible College



 Registrar

XI. SIGNATURES

This Agreement is executed as of the date of the last signature and is effective up to two years from the date of execution at which time it will be reviewed for possible renewal. After the expiration of two years, the Agreement will be automatically null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

Southwestern Christian University
Chief Academic Officer/VP Academic Affairs

Wesley C. Lee
Sign
Wesley C. Lee
Print
April 29, 2025
Date

Holmes Bible College
Vice President of Academic Affairs

[Signature]
Sign
Ken W. Young
Print
04/29/25
Date

Southwestern Christian University
Witness

[Signature]
Sign
Ashlynn Haylett
Print
4/29/2025
Date

Holmes Bible College
Witness

Jacquelyn J. Rhodes
Sign
Jacquelyn J. Rhodes
Print
4/29/2025
Date

Original copies will reside with SCU. Copies of signed original documents may be retained by Holmes.